



WESLEYAN

CHRISTIAN ACADEMY & EARLY EDUCATION CENTER

1917 North Centennial Street
High Point, North Carolina 27262
www.wcatrojans.org

Position Title: After School Program Group Leader

Reports To: After School Program Supervisor

FLSA Status: Non-Exempt

Schedule: Part-Time, School-Year

Position Summary:

The After-School Program Leader will serve as a Lead Teacher for one of our After-School groups. The ASP Leader will assume responsibility for the care and safety of the children in their class. This position will provide for the needs of children in K-5th grade.

Qualifications:

- Has accepted Jesus Christ as personal Savior and Lord, and shall demonstrate through lifestyle a clear testimony of the Lordship of Christ.
- Commitment for Wesleyan's mission and vision: Uphold and embody Wesleyan's culture as set forth in our mission statement. Accept and uphold our Statement of Faith.
- Must be at least 18 years of age.
- Must have HS Diploma.
- Collaborative: Demonstrate ability to invest in the spiritual, emotional and social matriculation of students.
- Patient with the needs of children and parents.
- Reliable and able to be at work on time.

Essential Duties and Responsibilities for this position include, but are not limited, to:

- Exercise friendliness and consideration in treating each student impartially.
- Develop and maintain rapport with students, parents, and staff to assist in promoting a positive learning environment.
- Recognize the importance of good public relations and represents the school in a favorable and professional manner within and outside the school.
- Respond professionally to everyday stress.
- Monitor children to ensure proper discipline and behavior on campus by creating positive supervision of children at all times.
- Ensure the health, safety and welfare of children.
- Relate to children in a positive manner, looking to meet their physical, spiritual, emotional and social needs.
- Maintain positive relations with other staff.
- Ensure classroom climate is conducive to learning and activities.
- Ensure children properly use facilities, equipment, and supplies.
- Assist in maintaining a clean and attractive building, and practice good housekeeping.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to remain in a stationary position for extended periods of time.
- Must be able to use repetitive arm, hand, and finger movements.
- Ability to stoop, bend, push, kneel, squat, pull, reach, stand, walk, and sit.
- Must exercise mobility to promptly move around campus.
- Ability to communicate effectively with students, staff, and parents.
- Ability to lift/carry children up to 50 lbs.
- Ability to be outdoors for extended periods of time year-round.
- Must be able to travel locally, including field trips and off campus activities, as well as nationally as needed.

Application Process:

- Complete the Support Staff Application on our Career Opportunities page at <https://www.wcatrojans.org/about-us/career-opportunities/>.
- Attach a resume and any other requested documents.
- Submit any additional application materials or correspondence to employment@wcatrojans.org.

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