



WESLEYAN

CHRISTIAN ACADEMY & EARLY EDUCATION
CENTER

1917 North Centennial Street
High Point, North Carolina 27262
www.wcatrojans.org

Position Title: High School Counselor

Reports To: High School Principal

FLSA Status: Exempt

Schedule: Full-time/ 10.5-months

Position Summary:

The High School Counselor will be responsible for further developing and implementing a high school counseling program that is aligned with the vision and mission of Wesleyan Christian Academy. This position will serve as a champion of student success by closely working with students, teachers, parents, and principals, providing needed resources and intervention. The counselor will also help students navigate social, emotional, spiritual, and cultural issues according to their age and grade. The counselor will do individual student counseling, meet with families and teachers, and organize group seminars. All of this will be done with the goal of creating an environment of student flourishing and successful grade completion.

Essential Duties and Responsibilities for this position include, but are not limited, to:

- Provide direct social, emotional, spiritual, and academic counseling support for students, parents, and teachers.
- Oversee the counseling needs of the students – assess, evaluate, and refer out to develop treatment goals.
- Facilitate small/large group guidance on current topics.
- Collaborate with and advise teachers on counseling issues as needed.
- Refer students to mental health specialists/pastoral counseling when appropriate.
- Work with the principal and teachers towards the resolution of student behavior problems.
- Attending parent conferences as needed.
- Present mental health issues and resolutions in group settings as needed.
- Help students understand their giftings and unique personalities and offer insights.
- Assist with building positive culture within student body and faculty.
- Partner and communicate with parents to help improve students' mental health and well-being.
- Educate parents of social and emotional trends.
- Provide leadership assistance with Student Leadership Team.
- Actively participate in all student support team meetings.
- Support teachers regarding student/parent concerns.
- Facilitate crisis intervention and prevention programs.
- Collaborate with and support parents in developing strategies and/or plans for necessary intervention, provide resources, and communicate regarding student progress.
- Collaborate and communicate with outside resources and community agencies on behalf of Wesleyan students and families.
- Work closely with administration to provide support in dealing with behavioral concerns.
- Attend high school faculty meetings.

- Exemplify and communicate the Christian faith in working with students

Position Requirements:

- Possess and model a growing relationship with Christ: Demonstrate ability to pursue full devotion to Christ that reflects authenticity. Embody others centered, servant leadership in all interactions.
- Commit to Wesleyan's mission and vision: Uphold and embody Wesleyan's culture as set forth in our mission statement. Accept and uphold our Statement of Faith.
- Demonstrate ability to invest in the spiritual, emotional and social matriculation of students. Engage in collaboration with other faculty and staff in order to strengthen student performance and support.
- Demonstrate a willingness to learn and utilize the latest technologies for effective learning and communication.
- Demonstrate a history of professional excellence through diligence, organization and communication skills. Willingness to be transparent, teachable, accountable, and pursue the highest standards of academic and spiritual excellence.
- Promote and maintains positive communication as needed.
- Promotes the health, safety and welfare of all students in his/her supervision.

Education, Experience, and Skills Qualifications

- Master's degree in counseling preferred.
- Willingness and ability to get credentialed.
- Two years of work experience as a counselor, preferred in an academic environment
- Demonstrated experience showing a genuine concern for the social, emotional, spiritual, and physical well-being of children.
- Experience and knowledge in best practices for school counseling

Faculty Specific Requirements:

- Regular Work Schedule: 7:30 – 4:00, Monday – Friday.
- A background check along with reference check is required for this position.

Minimum Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. For this position an employee must be able to:

- Remain in a stationary position for extended periods of time.
- Use repetitive arm, hand, and finger movements.
- Stoop, bend, push, kneel, squat, pull, reach, stand, walk, and sit.
- Exercise mobility to promptly move around campus.
- Communicate effectively with students, staff, and parents.
- Lift/carry up to 30 lbs.
- Be outdoors for extended periods of time year-round.
- Travel locally, including field trips and off campus activities, as well as nationally as needed.

Application Process:

- Download the Administration and Faculty application from our [Career Opportunities](https://www.wcatrojans.org/about-us/career-opportunities/) page at <https://www.wcatrojans.org/about-us/career-opportunities/>.
- Use the fillable PDF to digitally complete your application.
- Attach a resume and any other requested documents.
- Submit all application materials to employment@wcatrojans.org.