



# WESLEYAN CHRISTIAN ACADEMY

## CONTINUOUS ENROLLMENT AGREEMENT

### 2022-2023

## ADMISSIONS POLICY

Wesleyan Christian Academy's mission is, "To partner with families by providing a biblically based, college-preparatory education so that students will be equipped to serve Christ and influence the world." We are interested in drawing students who are motivated to learn, who are strong in character, and who are amenable to Christian instruction of high quality.

To assist students with mild to moderate learning differences, Wesleyan offers a Resource Program which provides small group Resource Classes to children (K-12) in reading and math (and/or language arts in grades 5-12) designed to fortify their skills in these areas. Ultimately, it is the goal of the Resource Program to enable students to return to and succeed in their grade-specific classes.

Wesleyan's Enrichment Center, which is a distinct division of the larger academy, is also available for students with diagnosed moderate to severe learning differences. As part of the Enrichment Center program, your child will receive a parallel college-preparatory education, taught by teachers who are specially trained to provide instruction tailored to each student's learning differences and geared to help them excel.

## Admission Standards

Based upon the admissions philosophy statement, Wesleyan Christian Academy's admission standards are designed to identify students who:

1. Want to attend Wesleyan Christian Academy
2. Are motivated to learn
3. Demonstrate average or above average aptitude and/or achievement
4. Are socially and emotionally well adjusted
5. Are amenable to correction and instruction
6. Have parents or legal guardians who are in full agreement with and will uphold the Academy's Mission, Philosophy, Statements of Faith, Statements of Faith on Marriage, Gender and Sexuality, Diversity Statement and Enrollment Agreement, and will strive to advance the mission of Wesleyan Christian Academy. (Each of these statements of faith may be found on the following pages, beginning on page 5).

7. Have parents who will meet their financial obligation
8. Meet minimum age and developmental readiness qualifications (To enroll in Transitional Kindergarten, a child must be 5-years-old by October 31st and to enroll in Kindergarten a child must be 5-years-old by August 31st. In addition, all children must complete a developmental readiness test.)

Wesleyan stands firmly upon the historical truth claims and moral foundations of Christianity. This includes, but is not limited to, the biblical definition of marriage, the attendant boundaries of sexuality and moral conduct, and the clear biblical teaching that gender is both sacred and established by God's design. Parents, or the legal guardians, whose children are admitted to and/or are enrolled in Wesleyan Christian Academy, are agreeing to uphold these and other traditional biblical values derived from historical Christianity and the relevant Christian positions embraced by the Wesleyan Church, under whose authority this academy rests. Parents understand and acknowledge they are entering into a partnership with Wesleyan Christian Academy to teach these principles and biblical values.

In addition, the Board of Directors urges parents to recognize their scriptural responsibility (Deuteronomy 6:1-9, Psalm 78:5,6, Proverbs 22:6) to provide their children with a Christian education and to understand that the primary responsibility for this task rests with the parents (Ephesians 6:4). Wesleyan was founded and continues to operate upon biblical values and the desire and commitment for Bible-believing Christian parents to enroll their children in an intentionally Christian environment. Wesleyan will consider admission for students from any family who, despite their religious background, desires a Christian education and will stand in alignment with and will uphold Wesleyan's philosophy of Christian education, student conduct requirements, the school's core value statements and positions and who is willing to allow their children to be educated and influenced in an intentionally Christian environment. Continued enrollment at Wesleyan is contingent upon this same understanding and support.

## **ENROLLMENT POLICY**

1. Applying to and attending Wesleyan Christian Academy (WCA) is a privilege and not a legal or contractual right. Acceptance to and continued enrollment in WCA is exclusively conditioned upon this Continuous Enrollment Agreement.
2. WCA's expectation is that the relationship between WCA, its students, and parents is based on mutual cooperation and support among parents, students, and WCA staff. A positive and supportive attitude by each parent and student of WCA, its faculty, and administration is critical to ongoing enrollment in WCA. Therefore, as a parent/student, I will support WCA and decisions of the WCA administration.
3. As parents, we sincerely pledge our loyalty to the goals and ideals of WCA.
4. As parents, we invest authority in the WCA faculty and administration as to the discipline of our child at school. We agree that we will partner and support those discipline decisions at home and outside of school as well.

5. As parents, we agree with the principle of **Matthew 18:15-17** to bring any and all questions and criticisms to the WCA employee most directly involved. If we have a question about a specific classroom action or procedure, we will contact the appropriate teacher involved. If a satisfactory conclusion is not reached, we will contact the appropriate principal. If not resolved at this level, a meeting with the principal and Head of School may be arranged. As an extension of your home, we desire to partner with our families. Applying the Matthew 18 principle at times can be uncomfortable; however, a commitment to do so helps foster a culture of honesty and respect for one another.
6. As we put into practice the principle of **Matthew 18:15-17**, each student and parent agrees to show due respect in interactions with WCA staff members. It is expected that each staff member's, student's and parent's primary conduct at all times is to be considerate and show respect for others. This includes refraining from negative (or critical) comments about a WCA staff member posted in any public digital forum, including social media, blogs, vlogs, or websites.
7. Parents authorize WCA to take their child/children on field trips by means of a school bus or walking (if on campus). Students are not allowed to leave WCA's premises during school hours without parental permission and WCA approval. Failure to follow these guidelines will lead to disciplinary action.
8. Although WCA will not release addresses or identifying information of students, parents agree that their child's photograph/video may be used for WCA promotion and advertising and release WCA from all liabilities for doing so.
9. WCA is not responsible for the loss of personal property, regardless of the method of loss.
10. Each student agrees to wear attire and have an appearance appropriate to the occasion, and to adhere to the guidelines in the Student Handbook. Failure to follow these guidelines will lead to disciplinary action.
11. Because many individuals, through prayers and gifts have made WCA's campus possible, each student is expected to keep the facilities attractive. Any student who defaces or harms in any way WCA property will be assessed the full replacement cost to the WCA property as well as be subject to further discipline.
12. Each student/family will be provided access to a Student Handbook and other literature, manuals, and operational documents that describe general guidelines on WCA's mission, goals, ideals, policies, and procedures. These documents, both individually and collectively, are not incorporated in this Continuous Enrollment Agreement and do not create any legal rights, contractual obligations, or guarantees of any kind on behalf of WCA. WCA reserves the right in its sole discretion to change the Student Handbook and the other literature, manuals, and operational documents from time to time.
13. All school documents including handbooks and policies provide general guidelines on issues which will result in discipline, up to and including dismissal, including without limitation, such conduct as poor academic work or effort; poor or inappropriate citizenship; poor or negative

attitude; hostility, bullying, or threatening behavior; and includes inappropriate and unacceptable behavior both on or off campus at any time of the year such as engaging in behavior or a lifestyle inconsistent with Biblical guidelines as prescribed by the Wesleyan Church, profanity, inappropriate use of social media, tobacco, alcohol, and drug use. WCA reserves the right in its sole discretion to determine, based on the facts and circumstances on an individual basis, the appropriate level of discipline, up to and including dismissal. WCA's decision is final.

14. WCA reserves the absolute right in its sole discretion to reject any applicant and to dismiss any enrolled student at any time and for any reason. In the event an applicant is rejected before the school term begins, the application fee will be refunded. If an enrolled student is dismissed, the student's tuition will be prorated through the day of dismissal and any excess tuition paid will be refunded.
15. **FORCE MAJEURE POLICY:** WCA's duties and obligations under this Enrollment Agreement will be suspended immediately without notice during any period that the School is closed due to force majeure events including, but not limited to, any fire, act of God, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond WCA's control. If such an event occurs, WCA's duties and obligations in this Agreement will be postponed until such time as the School, in its sole discretion, may safely reopen. WCA reserves the right to alter the school calendar, daily schedule, or shorten or lengthen the school year in order to complete the academic programs. In the event that WCA cannot re-open due to an event under this clause, the School is under no obligation to refund any portion of the tuition paid.

## **CONTINUOUS ENROLLMENT POLICY**

1. I agree that the term of continuous enrollment begins with this signed Continuous Enrollment Agreement and will renew automatically every year until my student graduates from Wesleyan Christian Academy or until the agreement is terminated by WCA
2. To be eligible for continuous enrollment, I understand that my student's financial account must be current, and that my student must be in good academic and behavioral standing.
3. I understand that I will be advised and given a copy of Wesleyan's new Tuition and Fees Sheet along with an electronic copy of the Continuous Enrollment Agreement and any amendments to the agreement in January of each year.
4. I understand that I will be billed a continuous enrollment fee (per student) on **February 15** of each year and that this fee will secure my child(ren)'s registration for the following year. Failure to pay this fee by the deadline may result in my child(ren) forfeiting their future enrollment.
5. I agree to have the continuous enrollment fee automatically drafted through the FACTS tuition draft on **February 15**.
6. I understand that if my student will not be returning to Wesleyan Christian Academy the following year, that I am required to provide written notification of my student's withdrawal on or before **February 1** to avoid being charged the continuous enrollment fee.

7. I understand that Wesleyan will automatically renew my tuition payment preferences from year to year. I agree to maintain a current FACTS tuition draft and that any changes to my draft will be communicated to the student accounts office in a timely manner.

## **FINANCIAL AGREEMENT**

1. I hereby agree to pay tuition and standard fees according to FACTS Tuition guidelines and the Tuition and Fees Sheet.
2. Student Accident Insurance is required for all students and is included in their fees.
3. A student will not be allowed to attend class or take midterm / final exams if tuition becomes past due.
4. Special fees are due when posted to account.
5. Registration fees are nonrefundable and due at the time of enrollment and continuous enrollment.
6. Transcript/diploma or other school information shall not be issued until all financial obligations are met in full.
7. Due to general expenses and staff commitments, no reduction can be made in tuition due to absenteeism.
8. Extended care is an optional service; therefore, it has a separate fee charge and is not included in the regular tuition. (See the Tuition and Fees Sheet)
9. Lunch fees are based upon items purchased; therefore, this cost is NOT included in regular tuition. The Academy uses the Lunch Prepay Meals Plus program.
10. A service charge is made for returned checks.
11. Students will not be permitted to begin a new school year until all charges have been paid in full from the previous year.
12. All financial aid requests must be completed according to the financial aid guidelines and approved by the financial aid committee to receive financial assistance. Forms are available through the Main Academy office.
13. **WITHDRAWAL POLICY:** Parents withdrawing students after **June 1** will be required to pay the portion of the school year completed in addition to a minimum of one quarter's tuition. This policy is necessary due to the commitments Wesleyan has already made for personnel, supplies, and materials based on your child's enrollment.

14. All financial information is mailed to the address of the student's residence. It is the enrolling parent's (guardian's) responsibility to share this information with other appropriate adults.
15. All financial obligations must be paid in full in order to register for the next school year.
16. A monthly late payment fee will be charged on accounts that have a balance of \$100 or more at the end of any month.
17. Every effort will be made with families to collect any unpaid financial obligations. However, if a repayment plan can not be reached or maintained, past due balances will be forwarded to the credit bureau for collection. Students with unpaid balances will not be permitted to re-enroll at Wesleyan until the account is paid in full.

## **CORE VALUE STATEMENTS AND STATEMENTS OF FAITH**

### **Mission Statement**

To partner with families by providing a biblically based, college-preparatory education so that students will be equipped to serve Christ and influence the world.

### **School Philosophy**

For education to be meaningful, it must be based upon truth. Wesleyan Christian Academy believes that all truth is God's Truth, and His Truth is revealed through the Bible, which is infallible and is the standard for living a successful life. Only by recognizing God as the Creator, Designer, and Organizer of the universe can a proper understanding and mastery of facts and knowledge be possible.

Wesleyan Christian Academy believes that Christian education is a process in which teaching and learning are accomplished through developmentally appropriate activities by Christian teachers who encourage a high standard of academic excellence. We Believe God's Word is the highest authority and strive to bring all knowledge into a living relationship with His Truth.

Wesleyan Christian Academy functions in a complementary role with the Christian home to provide, within a traditional educational setting, opportunities that integrate and nurture each student's academic, spiritual, social, physical, and emotional development.

Wesleyan Christian Academy desires to produce individuals who will be productive and contributing members both in society and within the body of Christ, emanating a Christian worldview.

### **Statements of Faith**

1. We believe the Bible to be the only inspired, infallible, authoritative, inerrant Word of God (II Timothy 3:15, II Peter 1:21).

2. We believe there is one God, eternally existent in three persons – Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
3. We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 4:15, Hebrews 7:25); His miracles (John 2:11); His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1,7, Hebrews 2:9); His resurrection (John 11:25, 1 Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); and His personal return in power and glory (Acts 1:11, Revelations 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, that we are justified on the single ground of faith in the shed blood of Christ, and that we are saved only by God's grace through faith (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).
5. We believe in the bodily resurrection of the dead, of the believer to everlasting blessedness and joy with the Lord, of the unbeliever to judgment and everlasting separation from God (1 Corinthians 15:51-54).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit, by whose indwelling, the Christian is enabled to live a godly life (Romans 8:13-14, 1 Corinthians 3:16, 1 Corinthians 6:19-20, Ephesians 4:30, 5:18).
8. We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Psalm 139).

### **Statements of Faith on Marriage, Gender, and Sexuality**

1. We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Wesleyan Christian Academy.
2. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Rom. 10:9-10; 1 Cor. 6:9-11).
3. We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen. 1:26-27) Rejection of one's biological sex is a rejection of the image of God within that person. We are a school that affirms a person's biological sex. Therefore, each person should refrain from attempts to physically change, alter, or disagree with their biological sex. (Genesis 1:26-28; Romans 1:26-32; 1 Corinthians 6:9-11)

4. We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.
5. We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, and use of pornography) is sinful and offensive to God (Matt 15:18-20; 1 Cor. 6:9-10). We are a school that affirms the sexual complementary role of a man and woman and should therefore resist same-sex sexual attractions and same-sex sexual acts or conduct, which are inconsistent with biblical teaching. (Genesis 1:27; Genesis 2:24; Matthew 19:4-6; Mark 10:5-9; Romans 1:26-27; 1 Corinthians 6:9-11; Ephesians 5:25-33).
6. We believe that in order to preserve the function and integrity of Wesleyan Education Center as the local Body of Christ, and to provide a biblical role model to Wesleyan Christian Academy’s members and the community, it is imperative that all persons employed by Wesleyan Education Center in any capacity agree to and abide by this Position Statement on Marriage, Gender, and Sexuality (Matt. 5:16; Phil. 2:14-16; 1 Thess. 5:22).

These statements do not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Wesleyan Christian Academy’s faith, doctrine, practice, policy, and discipline, Wesleyan’s school board and the Wesleyan Church is the school’s final interpretive authority on the Bible’s meaning and application.

### **Diversity Statement**

With Galatians 3:28 as our premise – “There is neither Jew nor Greek, slave nor free, male nor female, for you are all one in Christ Jesus,” Wesleyan seeks to achieve a makeup of staff and students from a broad ethnic, racial and socio-economic background that is reflective of the global community in which we live, minister, and work. Within our specifically designed framework, we welcome and acknowledge the many God-given talents of diverse learners while maintaining our commitment to high academic standards. Our intent is to not meet any “quotas,” but to create an atmosphere where each child can understand, respect, and celebrate the differences that God has created and ordained in His sovereign creation of mankind.

Within a biblical framework that focuses on the unity of believers in Jesus Christ, we want to expose our children to a multicultural environment where the truth of God’s word is proclaimed and lived out daily. We intentionally want every student, parent and staff member to feel welcomed and appreciated for the way the Lord originally created their unique heritage.



## ACKNOWLEDGEMENT OF UNDERSTANDING

By clicking below, I acknowledge and agree to the following:

I have read, understood, and agree with the provisions set forth in the FINANCIAL AGREEMENT made available to me.

I understand that in signing this form, I am agreeing to accept responsibility for my child's account and abide by the repayment terms as listed therein.

I acknowledge that I have read the ADMISSIONS POLICY, ENROLLMENT POLICY, and CONTINUOUS ENROLLMENT POLICY made available to me, and understand that in signing this form, I am agreeing to accept and abide by the policies of the Parent/Student Handbook, and the philosophy of Wesleyan Christian Academy and all items listed therein.

I acknowledge that I have read and am supportive of Wesleyan Christian Academy's MISSION STATEMENT, SCHOOL PHILOSOPHY, STATEMENTS OF FAITH, STATEMENTS OF FAITH ON MARRIAGE, GENDER, and SEXUALITY, and DIVERSITY STATEMENT.

I consent to receiving an electronic record of this CONTINUOUS ENROLLMENT AGREEMENT in lieu of a paper copy and will contact the Main Academy Office if I would prefer to sign and receive a hard copy.

**The parties agree that this Agreement may be executed and delivered by electronic signatures and that the signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.**

### PARENT / GUARDIAN 1 SIGNATURE

\_\_\_\_\_  
Parent 1 / Guardian 1 Printed Name

\_\_\_\_\_  
Parent 1 / Guardian 1 Signature

\_\_\_\_\_  
Date Signed

### PARENT / GUARDIAN 2 SIGNATURE

\_\_\_\_\_  
Parent 2 / Guardian 2 Printed Name

\_\_\_\_\_  
Parent 2 / Guardian 2 Signature

\_\_\_\_\_  
Date Signed

### FINANCIALLY RESPONSIBLE PARTY (If different than parent or guardian above)

\_\_\_\_\_  
Financially Responsible Party Printed Name

\_\_\_\_\_  
Financially Responsible Party Signature

\_\_\_\_\_  
Date Signed

### STUDENT SIGNATURE

\_\_\_\_\_  
5th-12th-Grade Student Printed Name

\_\_\_\_\_  
5th-12th-Grade Student Signature

\_\_\_\_\_  
Date Signed